

**LETTER TO PARENT FOLLOWING
INDIVIDUALIZED EDUCATION PROGRAM (IEP)
TEAM MEETING**

Date _____

Dear Parent:

Attached is the Individualized Education Program for _____ dated _____ which includes the results of the meeting. We would like to have your input in student planning. If you have any questions or concerns about this plan, please do not hesitate to call.

We have included a copy of your parent rights for your information.

_____ The enclosed program is a review and continuation of present services(s).

_____ The enclosed program contains newly proposed service(s)/placement(s).

_____ The enclosed program contains information stating that the student no longer requires Special Education Services.

If you approve the special education placement(s)/service(s) outlined in _____ the IEP, please sign and return the IEP forms to us as soon as possible. Please keep the pink copy for your records.

**We cannot begin services for a new student
without your written permission.**

Please do not hesitate to call if you have any questions regarding this letter or any of the enclosed materials. If you do not want recommended special education service(s) to continue, please contact me.

Sincerely,

Signature and Title

Address

Telephone

Enclosures

White: Student File
SE:R22Rev. 9/99

Yellow: Implementor's Copy

Pink: Parent